

## Lean Tools – Kaizen (1 day)



### Background

Kaizen is a philosophy that focuses on continuous improvement. When applied to the workplace, Kaizen activities continually improve all functions of a business, from manufacturing to management. By improving standardized activities and processes, Kaizen aims to eliminate waste.



People at all levels of an organization can participate in Kaizen. Typically a Kaizen team involves a small group in improving their own work environment and productivity.

This philosophy differs from the "command-and-control" improvement programs. Kaizen methodology includes making changes and monitoring results, then adjusting. Large-scale pre-planning and extensive project scheduling are replaced by smaller experiments, which can be rapidly adapted as new improvements are suggested.

The workshop presents the concepts, tools and techniques involved in implementing Kaizen using a series of easy to understand modules and exercises.

### Objectives

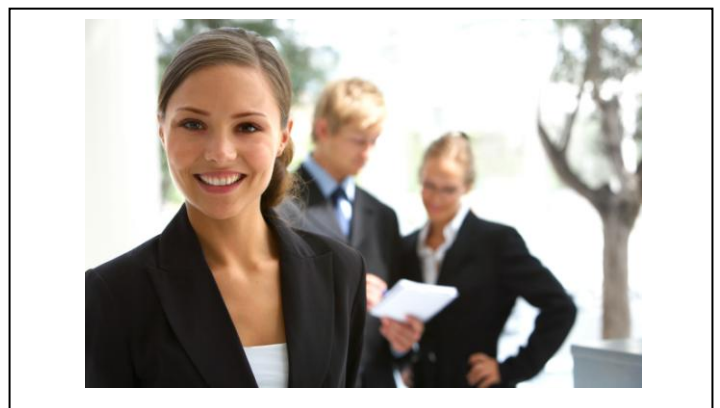
- To give an overall understanding of the philosophy of Kaizen and how small working groups can be organised to produce process improvements.
- To give a detailed description of the most common tools employed by Kaizen teams to define and execute their projects.
- To ensure the participants can plan a Kaizen event in their place of work.

### Who should attend

Managers, Supervisors, Team Leaders and personnel involved in Process Improvement.

### Course Programme

- What is Kaizen?
- History
- How to Kaizen
- VOC
- Problem Statements
- PDCA
- 7 wastes
- Value Stream
- Data gathering
- 7 analysis tools
- Implementation Plan



- Execution
- Check & Sustain
- Typical results
- The Kaizen Blitz
- Roadblocks

## Course Manual

Course notes will be provided to participants along with a soft copy on memory stick, which proves to be an excellent source of reference after the course.

## Why Choose ETAC?

ETAC is an Irish Company specialising in the provision of training, expertise and software solutions in all matters related to Lean and Six Sigma Business Improvement Programmes. All ETAC associates have extensive knowledge and many years of practical experience in Lean Implementation, Programme Management, Change Management & Six Sigma in many different industries in Ireland, the UK, Europe and the USA.

ETAC has been responsible for the training of over 200 Six Sigma and Lean practitioners including project support for projects that have delivered over €6,000,000 in hard financial benefits for our clients.

Customers of ETAC include Abtran, Air Atlanta, Allergan, Coca Cola, DAA, Diageo, Élan, Element Six, Forest Tosara, GN Resound, Irish Distillers, Iarnród Éireann, Lexmark & Pepsi.

## Training Methodology

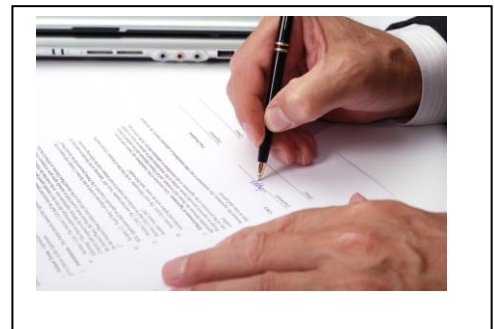
This classroom based course is highly interactive and uses practical exercises and simulated case studies to reinforce understanding and learning.

## Course Organisation

Course Times are typically 9.00am-5.00pm.  
Group sizes up to 12 per group.

# ETAC

Enterprise Tracking And Control



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